



# Janitorial Service Order Form

CLICK HERE:  
[mtccc.com/order](http://mtccc.com/order)

In order to arrange for janitorial service please complete this form:

SHOW: \_\_\_\_\_ SHOW DATES: \_\_\_\_\_  
 CONTACT NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_  
 COMPANY NAME: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_  
 PROVINCE / STATE: \_\_\_\_\_ EMAIL: \_\_\_\_\_  
 POSTAL CODE / ZIP: \_\_\_\_\_ PHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_  
 CREDIT CARD #: \_\_\_\_\_ EXPIRY DATE: \_\_\_\_\_  
 CARD HOLDERS SIG: \_\_\_\_\_ CARD HOLDERS NAME: \_\_\_\_\_  
 VISA      MASTERCARD      AMERICAN EXPRESS

**RATES** (includes vacuuming, dusting, cleaning of tables and emptying wastebaskets)  
 The rates are based on gross booth area. Prices are in Canadian funds. **NOTE:** cleaning will be done prior to show opening on the dates required.

Rate Type	Price	Total sq.ft.	Total Days	Cost (\$)	Required Dates
<b>ONE Clean Only</b> <i>(minimum charge \$42.00)</i>	22¢/sq.ft.	x _____	x 1 Day	= \$ _____	_____
<b>Daily Cleaning (must be more than one clean)</b>					
under 1000 sq.ft.	17 ¢/sq.ft.	x _____	x _____ Day(s)	= \$ _____	_____
1001-2500 sq. ft.	16 ¢/sq.ft.	x _____	x _____ Day(s)	= \$ _____	_____
2501-5000 sq.ft.	14 ¢/sq.ft.	x _____	x _____ Day(s)	= \$ _____	_____
5001-10,000 sq.ft.	13 ¢/sq.ft.	x _____	x _____ Day(s)	= \$ _____	_____
10,001 sq.ft. + over	12 ¢/sq.ft.	x _____	x _____ Day(s)	= \$ _____	_____
Steam Cleaning	23 ¢/sq.ft.	x _____	x _____ Day(s)	= \$ _____	_____
Waste Receptacle	15 \$/day	x _____	x _____ Day(s)	= \$ _____	_____
Additional waste removal	\$47.50/pick-up	x _____	x _____ pick-up(s)	= \$ _____	_____
<i>Please provide details below under 'Special Requirements'.</i>					
Additional exhibit cleaning is available <i>(minimum 4 hours)</i>	\$47.50/hr.	x _____	x _____ hrs	= \$ _____	_____

Additional charges would be pending for carpet in need of special attention due to food sampling demonstrations, hair, wood, metal shavings, grease or oil.

**Special Requirements:**

**ALL ORDERS MUST BE PREPAID IN FULL**

**Please retain a copy of your order form as credit card receipts will not be provided**

The Metro Toronto Convention Centre is the exclusive provider of all cleaning services. External companies (including display houses) are prohibited from performing any type of janitorial service within the building.

AUTHORIZED CUSTOMER SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_ 20\_\_\_\_\_

SUB-TOTAL: \_\_\_\_\_  
 \*On site order 25%: \_\_\_\_\_  
 HST 13%: \_\_\_\_\_  
**TOTAL PAID:** \_\_\_\_\_