

**ADVANCE SHOW RECEIVING ORDER FORM
PROJECTWORLD & BUSINESSANALYSTWORLD
METRO TORONTO CONVENTION CENTRE – SOUTH BUILDING
MAY 14 – 15, 2012**

SHOW SITE WILL NOT ACCEPT ADVANCE FREIGHT. FOR THIS SERVICE, COMPLETE ONE FORM FOR EACH SHIPMENT.

- | | |
|--|---|
| 1. RECEIVE & STORE MATERIALS IN OUR WAREHOUSE UP TO 30 DAYS PRIOR TO SHOW. | 3. NOTIFY EXHIBITOR AS TO CONDITION OF GOODS. |
| 2. PROVIDE INVENTORY CONTROL AND RECORD ANY VISUAL DAMAGE. | 4. DELIVER MATERIALS TO SHOW SITE MATERIAL HANDLER. |

SHIPPING INFORMATION (WAREHOUSE)

EXHIBITING COMPANY:	CONTACT NAME:	PHONE #:	BOOTH # (S):
		FAX #:	
CARRIER SHIPPING TO LANGE:	EXPECTED SHIPPING DATE: MTH DAY YEAR	EXPECTED ARRIVAL DATE: MTH DAY YEAR	PRO #:
# OF PIECES:	WEIGHT:	CUSTOMS BROKER (IF APPL.):	SHOW MOVE-IN DATE: MTH DAY YEAR

WEIGHT	SHIPMENTS RECEIVED ON OR BEFORE: MAY 7, 2012		SHIPMENTS RECEIVED AFTER: MAY 7, 2012		TOTAL
	CRATED, BOXED, SKIDDED AND MACHINERY	LOOSE MATERIAL (COURIER SERVICE,IE FED X/PUROLATOR/UPS)	CRATED, BOXED, SKIDDED AND MACHINERY	LOOSE MATERIAL (COURIER SERVICE,IE FED X/PUROLATOR/UPS)	
MINIMUM CHARGE (OF 599 LBS.)	\$125.00	\$141.00	\$154.00	\$175.00	
600 – 3000 LB.	\$20.00/CWT	\$21.00/CWT	\$26.00/CWT	\$27.00/CWT	
OVER 3000 LB.	\$19.00/CWT	\$20.00/CWT	\$25.00/CWT	\$26.00/CWT	

8% FUEL SURCHARGE TO BE ADDED TO ABOVE TOTAL

FREIGHT RECEIVED AT THE WAREHOUSE PRIOR TO RECEIPT OF ORDER AND/OR IMPROPERLY LABELLED – ADD 25%

NOTE: EXTRA CHARGES MAY APPLY FOR LOCAL PICK-UP, CUSTOMS, ETC. SUB-TOTAL

ORDERS ORIGINATING OUTSIDE OF CANADA OR TRAVELLING IN BOND – ADD 30% TO SUBTOTAL

CHARGES WILL BE BASED ON ACTUAL OR CUBIC WEIGHT, WHICHEVER IS GREATER 13% HST

NO ORDERS WILL BE PROCESSED UNTIL PAYMENT IN FULL HAS BEEN RECEIVED HST #R124 192 220 TOTAL

ORDERS MUST BE PREPAID IN FULL INCLUDING TAX. PURCHASE ORDERS DO NOT QUALIFY AS PAYMENTS. ORDERS MUST BE CANCELLED 7 WORKING DAYS PRIOR TO FIRST MOVE-IN DAY TO BE CONSIDERED FOR REFUND.

CHEQUE ENCLOSED - PAYABLE TO LANGE TRANSPORTATION AND STORAGE LTD.
 MASTERCARD VISA
 CREDIT CARD NO: _____ CARD EXPIRY DATE: MONTH: _____ YEAR: _____
 AUTHORIZED SIGNATURE: _____ PRINT: _____

PAYOR NAME AND ADDRESS

COMPANY: _____ P.O. ORDER #: _____
 ADDRESS: _____ CITY: _____
 PROV/STATE: _____ POSTAL/ZIP CODE: _____ PHONE #: _____ FAX #: _____

SEE REVERSE SIDE FOR SHIPPING ADDRESS

ADDRESS TO SHIP MATERIAL TO:

**YOUR "EXHIBITING COMPANY NAME" HERE
PROJECTWORLD & BUSINESSANALYSTWORLD
BOOTH #
C/O LANGE TRANSPORTATION
3965 NASHUA DRIVE
MISSISSAUGA, ONTARIO L4V 1P3**

PHONE (905) 362-1290 FAX (905) 362-1285

CONDITIONS

Lange Transportation & Storage Ltd. must be notified 21 days in advance of any individual piece that exceeds 3000 lb. or requires special handling or equipment. Lange reserves the right to deem which items require additional labour and special handling or equipment and assess charges accordingly.

PRE-SHOW SHIPPING

If you wish to pre-ship any materials, please contact Lange at least 7 days prior to show for shipping instructions. Lange will not receive COLLECT shipments.

LIABILITY

Lange has a limited liability for damage caused by them to crated shipments while handling shipments and will not be responsible for concealed damage, or damage or loss of merchandise after delivery to booth before or during installation time, or at conclusion of show prior to delivery to common carrier. Shipments should be insured by the exhibitor for coverage when out of the care, custody and control of Lange. The condition, count, and contents of the materials found in the booths at the time of actual removal will be final and binding and Lange reserves the right to alter exhibitors' bill of lading to reflect actual condition, count, and contents found. Lange will not be responsible for damage while handling loose exhibit materials or those inadequately packed. Lange will not be responsible for failure or delay performing service when delay is caused by strike, labour stoppage, or any other cause unavoidable or beyond their control. The liability of Lange is hereby limited to \$0.30 per pound per article, to a maximum of \$30.00 per article, \$150.00 per shipment. Values exceeding this limitation should be insured by the shipper.

SHIPMENT WEIGHTS

Lange's weight estimates are final and binding unless weigh scale tickets are provided at time of receipt of shipment. Should no scale ticket be provided, Lange may choose to cube the shipment and use the dimensional weight for billing purposes.